

# TIGER FAN CLUB

## BYLAWS

### Article I. Name

The name of this organization shall be the Tiger Fan Club.

### Article II. Purpose

The Tiger Fan Club has one purpose: to support and promote athletics and good sportsmanship at Farmington Area Public Schools.

### Article III. Members

- **Qualifications** – All persons interested in Farmington School athletics may become members of the Tiger Fan Club.
- **Membership** – All members shall have the right to vote at the Annual Meeting. The vote of the majority of those adult members present shall be the action of the membership.
- **Payment of Dues** – Annual dues for the current membership year shall be paid to the Treasurer. Membership year shall run from May to May.

### Article IV. Board of Directors

- **Membership** - The Board of Directors shall consist of the officers of the Tiger Fan Club, four Directors-at-Large (each serving a two year term of office), a Concessions Product Director, Webmaster Director, Marketing Director, Volunteer Director and the past president.
- **Duties** – Their duties shall be to administer the affairs of the Tiger Fan Club on behalf of the membership.

## **Article V. Officers**

The officers shall be: President, Vice President, Secretary, Treasurer, and the Athletic Director of Farmington Area Public Schools (who shall act as a non-voting member).

### **Duties:**

- The President as the Chief Executive Officer of the Tiger Fan Club shall:
  - Preside at all meetings of the Tiger Fan Club
  - Prepare an agenda for each meeting
  - Appoint the Chairperson of all special committees with the approval of the Board of Directors
  - Have the authority to cancel and/or reschedule meetings.
- The Vice President shall be the President-Elect and shall:
  - Perform all duties of President in the absence of the President
  - Be the membership Committee's Chairperson
- The Secretary shall:
  - Record minutes of all regular monthly meetings.
  - Report the minutes of the last meeting to the attending members
  - Distribute the minutes to the Board of Directors prior to the next regular meeting
  - Make the minutes of all meetings available to any member requesting them
- The Treasurer shall:
  - Shall present monthly reports at the regular monthly membership meeting
  - Shall present all treasury records for a yearly audit to an outside accounting company as directed by the Board of Directors
  - Shall present the results of the audit report as soon as they are available to the membership at a regular annual meeting

- **Tenure:**
- The President shall serve a term the length of one year from May to May and is expected to become past president for a term of one year.
- The Vice-President shall serve a term of one year and will become the President the following year.
- The Secretary shall serve a term of one year from May to May and may be reelected for no more than two successive terms.
- The Treasurer shall serve a term of one year from May to May and may be reelected for no more than two successive terms.
- Directors-At-Large, Concessions Product Director, Webmaster Director, Marketing Director, and Volunteer Director – two year term.

## **Article VI. Elections**

### **Nominees:**

- The officers of the Tiger Fan Club shall be elected at the annual meeting (See Article VII,).
- The officers, Vice-President, Secretary and Treasurer, shall be elected by a majority vote of those members in attendance.
- Two of the four Directors-At-Large shall be elected each year for a term of two years.
- A slate of nominees shall be prepared prior to the annual meeting.

## **Article VII. Meetings**

- **Monthly Board Meetings:** Regular meetings of the Tiger Fan Club shall be held the first (1<sup>st</sup>) Wednesday of each month during the school year. They shall be conducted by the President. The officers and Board of Directors shall be the voting members. Our meetings are open to the membership.

- **Annual Membership Meeting:** The annual meeting shall be held immediately following the regular monthly meeting in May. It shall include: a report by each officer, reports from all committees, election of officers, and any other business deemed necessary by the Board of Directors.
- **Quorum:** A quorum of the Tiger Fan Club shall be the majority of at least five officers and/or directors.
- **Special Meetings:** Special meetings may be called by the President. Also, any board officer or director may request a special meeting through the President. Verbal notice of such a meeting and its purpose shall be issued to all officers and directors at least 3 business days prior to the proposed meeting. Only the stated purpose of the meeting may be discussed at that time. All other business will be considered at the regular scheduled monthly meeting.

## **Article VIII. Special Committees**

Special committees shall be formed on an “as needed” basis (as determined by the Board of Directors). Their membership shall be appointed by the President and all committee action is subject to the approval by the officers and Board of Directors of the Tiger Fan Club. The term of any special committee shall be limited to the time needed to complete the assignment after which the committee will be disbanded.

## **Article IX. Vacancies and Impeachment From Office**

- **Vacancies:** Vacancies on the Board of Directors or the Officers occurring during the year shall be filled by a majority vote of the remaining Board of Directors and Officers within a month of written notification of the vacancies. Those appointed shall remain in office for the duration of the unexpired term and may run for election.

- **Impeachment:** Any officer or director may be removed from office by a vote for removal by seven members of the Board of Directors for failure to perform their duties as stated in Article V, unlawful acts affecting the Tiger Fan Club, or any act to consciously misrepresent the mission and operation of the Tiger Fan Club.

## **Article X. Fiscal Year**

The fiscal year of the Tiger Fan Club shall run from July 1<sup>st</sup> to June 30<sup>th</sup>.

## **Article XI. Salaries and Wages**

All monies generated by Tiger Fan Club shall be used solely for the purpose as defined in Article II. No member, officer or board member shall receive a salary from the Tiger Fan Club.

## **Article XII. Amendments**

These bylaws may be amended by a two-thirds vote of the Tiger Fan Club members present at any meeting provided the proposed amendment(s) have been posted for 10 business days prior to the meeting.

## **Article XIII. Parliamentary Procedure**

Robert's Rules of Order, Revised, shall be considered the approved parliamentary procedure for meetings.

I have read and approved the above Bylaws of the TIGER FAN CLUB:

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President Date

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Vice-President Date

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Secretary Date

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Treasurer Date

Add an addendum of current board members that is revised annually.